

**VERTEX FINANCIAL LTD  
APPLICATION TO ENTER FACTORING RELATIONSHIP**

**(Please Print Clearly)**

Business Name:	County Located:
Address:	Telephone:
City, State, Zip:	Fax:
Corporation:    Proprietorship:    Partnership:	Cell Phone:
State of Incorporation:                      Date:	Other:
D/B/A Name, if applicable:	Federal Tax ID #:
Year Started:	E-mail:

**Company Officers**

<b>President</b>	
Name:	Telephone:
Address:	Spouse:
City, State, Zip:	Soc. Sec. #:
% of Ownership:	D.L.#:
<b>Vice-President</b>	
Name:	Telephone:
Address:	Spouse:
City, State, Zip:	Soc. Sec. #:
% of Ownership:	D.L.#:
<b>Secretary</b>	
Name:	Telephone:
Address:	Spouse:
City, State, Zip:	Soc. Sec. #:
% of Ownership:	D.L.#:
<b>Treasurer</b>	
Name:	Telephone:
Address:	Spouse:
City, State, Zip:	Soc. Sec. #:
% of Ownership:	D.L.#:

**Banking Relationship**

Bank Name:	Contact:
Address:	City/State/Zip:
Telephone:	Account #:

**Attorney Relationship**

Firm:	Contact:
City/ State	Telephone:

**Accountant Relationship**

Firm:	Contact:
City/ State	Telephone:

Are you currently factoring or using a payroll service?

YES  NO If yes, name: \_\_\_\_\_

Does the bank have a security interest in the accounts receivable or inventory of the company?

YES  NO

Does any other party have a security interest in the accounts receivable or inventory of the company?  YES  NO

**IF YES, Secured Party:**

Name:	City, State, Zip:
Address:	Purpose and Security:

Is the company current on its 940 and 941 taxes?

YES  NO

Does the company/ you have any threatened or pending litigation against it/you?

YES  NO

**Sales Information**

Normal Selling Terms:	Average Monthly Sales (last 12 months):
Dating Terms (if offered):	% of Sales to be Factored
Average Invoice Size:	Return Policy:

**BRIEFLY DESCRIBE THE NATURE OF YOUR PRODUCT OR SERVICE:**

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The following documents are required to allow Vertex Financial LTD to determine its ability to factor the company's accounts:

1. Application (page 1 & 2) \*
2. Current company financial statement including balance sheet and P & L \*
3. Personal financial statement(s) of company owner(s) and current resume(s) \*
4. Certificate of Incorporation
5. Articles of Incorporation
6. D/B/A filing (if applicable)
7. Customer listing including name, address and phone number on each \*
8. Current accounts receivable aging \*
9. Current accounts payable aging (including names and addresses) \*
10. Blank invoice copy
11. Five trade references including name, address and phone number on each

The above information and documentation will be held in strict confidence and will be retained by Vertex Financial LTD.

The information contained in this application is true and correct and I hereby authorize any credit investigation necessary by Vertex Financial LTD. We agree to reimburse Vertex for all costs and expenses which they may incur during the application process and Vertex is hereby authorized to file the appropriate UCC financing statements to secure this indebtedness.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date